U. S. General Services Administration's

Federal Fleet Management Training

Washington Auto Show

The Walter E. Washington Convention Center

801 Mt. Vernon Place, NW Washington, DC 20001

Tuesday, January 28 th , 2014				
Time	Meeting Space # 1 (202A)	Meeting Space #2 (201)		
8:00am - 12:00pm	Private Showing of Auto Show Floor			
12:00pm - 12:30pm	Break			
12:30pm - 12:45pm	Welcome	NA		
12:45pm - 2:00pm	Vehicle Provider Presentations	NA		
2:00pm - 2:15pm	Break			
2:15pm - 3:15pm	Safety Panel: Keeping Drivers and Vehicles Safe	The Future of Fleet Data		
3:15pm - 3:30pm	Break			
3:30pm - 4:30pm	Overview of Federal Fleet Sustainability and Energy Requirements	Operating your GSA Fleet Vehicle: Tools, Tips and Partnerships		

Wednesday, January 29th, 2014			
Time	Meeting Space # 1 (202A)	Meeting Space #2 (201)	
8:00am - 12:00pm	Private Showing of Auto Show Floor		
12:00pm - 1:00pm	Break		
1:00pm - 2:00pm	GSA Office of Motor Vehicle Management Update	Partnering for More E85 Fueling Sites in the Metropolitan Washington Region	
2:00pm - 2:15pm	Break		
2:15pm - 3:15pm	Achieving Your Petroleum Reduction Requirements	Federal Fleet Performance: What's Next?	
3:15pm - 3:30pm	Break		
3:30pm - 4:30pm	Federal Motor Vehicle Regulations and Policies	GSA Fleet Acquisition & Fleet Management	

Thursday, January 30th, 2014			
Time	Meeting Space # 1 (202A)	Meeting Space #2 (201)	
8:30am - 9:30am	Understanding Driver Refueling Behavior	Preventing Misuse & Abuse: GSA Fleet's Loss Prevention Team	
9:30am - 9:45am	Break		
9:45am - 10:45am	Using FleetDASH to Reduce Petroleum Consumption	Vehicle Purchasing Overview	
10:45am - 11:00am	Break		
11:00am - 12:00pm	Meeting Energy Mandates: Advice From Your Vehicle Provider	Federal Fleet License Plate Management	
12:00pm - 1:00pm	Break		
1:00pm - 2:00pm	I'm a (new) Federal Fleet Manager- What do I need to know? What are the Annual Events in Federal Fleet Management?	GSA SmartPay Fleet Management Essentials	
2:00pm - 2:15pm	Break		
2:15pm - 3:15pm	Motor Vehicle Management Systems Overview- Support Customers through Technology	Complying with the Requirement to Use Alternative Fuel in Dual-Fuel Vehicles (Section 701 of EPAct 2005)	
3:15pm - 3:30pm	Break		
3:30pm - 4:30pm	Using the Exchange/Sale Authority – Best Practices in Federal Fleet Management		

^{*}Session topics and times are subject to change without notification.

Federal Fleet Management Training Offerings

Below are the education offerings being presented to Federal government motor vehicle fleet managers and personnel at the Washington Auto Show. If you have any questions about the Federal Fleet Management Training please email us at fleet-mgmt-training@gsa.gov. For more information about the Washington Auto show including directions to the Washington Convention center please go to http://www.washingtonautoshow.com.

Tuesday, January 28th, 2014 8:00am – 12:00pm

Private Showing of Auto Show Floor

12:45pm - 2:00pm

Vehicle Provider Presentations

Speakers: Tony Gratson & Debra Hairston (Ford), Ron Dixon (GM), Richard Pipenhagen (RP Automotive), TBD (Chrysler) **Workshop Description:** Representatives from the Chrysler Group LLC, Ford Motor Company, General Motors Company, and RP Automotive will present.

2:15pm - 3:15pm

Safety Panel: Keeping Drivers and Vehicles Safe Moderator: George Schaubhut, (GSA MVM)

Panelists:

Dr. James Solomon, National Safety Council, Director, Defensive Driving Courses Program Development and Training Mr. Frank Borris, National Highway Traffic Safety Administration, Director, Office of Defects Investigation Mr. Tim Johnson, National Highway Traffic Safety Administration, Director, Office of Crash Avoidance and Electronic

Controls Research

Workshop Description: Even as vehicles become safer, drivers must manage numerous challenges to remain safe behind the wheel. This session will feature a panel of subject matter experts discussing driver distraction, vehicle

defect investigation, and safety technology followed by additional Q&A.

The Future of Fleet Data

Speakers: Karl Wolfe (GSA OGP)

Workshop Description: Motor vehicle data reporting has grown very complex. Data submitted in one report is now being used to help complete multiple reports. Consideration is being given to how fleet data, now located in several data systems, could be merged. Accuracy has become much more important. GSA is working to find more creative ways to collect fleet data and show the data we collect in an easy-to-use manner. Come learn about the progress being made, the work that is planned and how fleet data reporting will change just a few years from now.

3:30pm - 4:30pm

Overview of Federal Fleet Sustainability and Energy Requirements

Speakers: Mark Reichhardt (DOE-FEMP), Navid Ahdieh (NREL for DOE-FEMP)

Workshop Description: Federal fleets have no shortage of mandates to reduce energy use and improve sustainability, but all support the primary mandate to reduce petroleum consumption. Come learn about these requirements for your fleet to reduce petroleum consumption, use alternative fuel, and acquire alternative fuel vehicles. Also learn strategies for achieving the goals efficiently.

Operating your GSA Fleet Vehicle: Tools, Tips and Partnerships

Speakers: Lander Allin (GSA MVM)

Workshop Description: This seminar will provide an overview of GSA Fleet vehicle maintenance and care. Information will include education on vendor management, national agreements, and preventative maintenance providing you the skills enhance our continued partnership.

Wednesday, January 29th, 2014 8:00am – 12:00pm

Private Showing of Auto Show Floor

1:00pm - 2:00pm

GSA Office of Motor Vehicle Management Update

Speaker: Bill Toth, GSA MVM Director

Workshop Description: Join the Director of the Office of Motor Vehicle Management for a discussion on the latest news and offerings from this organization. Come prepared to ask questions on any topic related to either side of the organization, leasing or purchasing.

Partnering for More E85 Fueling Sites in the Metropolitan Washington Region

Speaker: Marc McConahy (DOE-FEMP), Vista Consultants for DOE-FEMP

Workshop Description: DOE will facilitate a discussion among fuel retailers, fuel providers, and Federal agency representatives about potential partnerships to increase the number of E85 fueling sites available to Federal fleet vehicles in the DC area. As part of the discussion DOE will present data on where, and how much, Federal vehicles are currently fueling around the area.

2:15pm - 3:15pm

Achieving Your Petroleum Reduction Requirements

Speakers: Mark Reichhardt (DOE-FEMP), Navid Ahdieh (NREL for DOE-FEMP)

Workshpo Description: Federal fleets are required to reduce their petroleum consumption by 30 percent between 2005 and 2020. This workshop will discuss how to reduce your fleet's petroleum consumption by reducing miles traveled, increasing fuel efficiency, and using alternative fuels. A variety of proven strategies will be discussed, including methods for reducing vehicle miles traveled and integrating alternative fuel vehicle and hybrid vehicle technologies into your fleet.

Federal Fleet Performance: What's Next?

Speakers: Jim Vogelsinger (GSA OGP) and Karl Wolfe, (GSA OGP)

Workshop Description: The Presidential Memorandum, Federal Fleet Performance, was released on May 24, 2011. The memorandum sets specific fleet performance goals for the Federal fleet and assigns responsibilities to both Federal agencies and GSA. Your agency completed its VAM, what's next? This session will outline the actions needed, outcomes expected, and the timeline to accomplish these mandates. Come to learn how this important memorandum will impact you and your fleet now and well into the future. This session is for attendees at all levels of Federal fleet management from the field to the Agency Fleet Manager!

3:30pm - 4:30pm

Federal Motor Vehicle Regulations and Policies (R)

Speaker: Connie Aaron (GSA OGP)

Workshop Description: Explore how Federal regulations governing motor vehicle management fit into an overall framework of laws, regulations, and policies. We will cover Federal Management Regulation 41 CFR 102-34 "Motor Vehicle Management" in its entirety and highlight recent updates. Bring your questions about motor vehicle regulations and policies!

GSA Fleet Acquisition & Fleet Management

Speakers: Kevin Gibson (GSA MVM)

Workshop Description: Learn how GSA Fleet procures vehicles to lease to Federal customers. We'll discuss alternative fuel vehicles, vehicle options, fleet rightsizing, what vehicles we do, and don't, provide, vehicle replacement cycles, and more!

Thursday, January 30th, 2014

8:30am - 9:30am

Understanding Driving Refueling Behavior

Speakers: Ryan Daley (NREL)

Workshop Description: Over 90,000 Federal flex-fuel vehicles have access to E85 fuel, but many of these vehicles rarely operate on E85 despite a Federal mandate to do so. Identifying the motivation behind this behavior is critical to understanding how to encourage and increase alternative fuel use in the Federal fleet and beyond. This session focuses on lessons learned during a two-year NREL study to identify the behavioral influences on refueling habits of Federal flex-fuel vehicle drivers, and which strategies could be effective at increasing purchases of E85 and other alternative fuels.

Preventing Misuse & Abuse: GSA Fleet's Loss Prevention Team

Speaker: Sarah Whitmore (GSA MVM)

Workshop Description: Learn about the protections and security in place to prevent fraud and abuse with the Fleet

Services Card provided with GSA Fleet leased vehicles.

9:45am - 10:45am

Using FleetDASH to Reduce Petroleum Consumption

Speakers: Mark Reichhardt (DOE-FEMP), Ryan Daley (NREL for DOE-FEMP)

Workshop Description: Learn how your agency and other fleets are applying the information in FEMP's Fleet Sustainability Dashboard (FleetDASH) to achieve petroleum reduction. This dashboard tool tracks fuel consumption in fleet vehicles through credit card transaction data. The information empowers fleet managers to reduce petroleum consumption by addressing sources of "missed opportunities" to use alternative fuel. More specifically, FleetDASH helps identify successes as well as missed opportunities for dual-fuel vehicles to use alternative fuel when it was available nearby.

Vehicle Purchasing Overview

Speakers: Len Fedoruk (GSA MVM)

Workshop Description: The Program Director will discuss some of the new and improved features of the Program Office that are available for customer agencies' to enhance their buying experience with GSA in Autochoice.

11:00am - 12:00pm

Meeting Energy Mandates

Speakers: Stephanie Gresalfi (GSA MVM) and Colby Sheffer (GSA MVM)

Workshop Description: This seminar will provide leasing and purchasing customers with practical tools, contracts and solutions that can be used to become more sustainable. Meeting current energy and environmental mandates is a significant challenge. Come learn how GSA can be your partner in sustainable fleet management.

Federal Fleet License Plate Management

Speaker: Karl Wolfe (GSA OGP), Jessica Mueller (GSA MVM), Jim Gill (UNICOR), & Pam Tice (UNICOR)

Workshop Description: A beginning to end overview of how Federal license plates are now designed, ordered, registered, displayed, and returned for destruction. This session will cover the rules, the exceptions to the rules, how to locate your plates in FMVRS and make status changes, as well as your responsibilities to manage license plate inventories and report missing plates. Get your license plate questions answered by presenters from the GSA Office of Government-wide Policy and GSA Office of Motor Vehicle Management (FMVRS).

1:00pm - 2:00pm

I'm a (new) Federal Fleet Manager- What do I need to know? What are the Annual Events in Federal Fleet Management?

Speakers: Karl Wolfe, Connie Aaron, & Patrick McConnell (GSA OGP)

Workshop Description: Are you new to Federal fleet management? Has it been a while since you've had a fleet management refresher course? Do you oversee, but don't actually perform the fleet management function within your agency? If you answered yes to any of these questions, you need to make plans to attend this workshop. We will discuss virtually everything you need to know to manage motor vehicle fleets in an informal environment geared toward learning and two-way conversations. This is your opportunity to learn about Fleet policies, procedures, mandates, new programs, and to ask any questions you have concerning motor vehicles and the fleet management process.

GSA SmartPay Fleet Management Essentials

Speaker: Varuna Singh (GSA SmartPay)

Workshop Description: This presentation will provide Fleet Managers and cardholders information about the GSA SmartPay Fleet Card Program, which are available to Federal government agencies and organizations. The Office of Charge Card Management (OCCM) will discuss the roles and responsibilities in managing a Fleet Card program, share leading practices, and provide some general resources available to agencies/organizations.

2:15pm - 3:15pm

Motor Vehicle Management Systems Overview- Supporting Customers through Technology

Speaker: Claudia Brumbach (GSA MVM)

Workshop Description: Learn more about how the GSA Office of Motor Vehicle Management uses technology to support its customers. Topics include Auto-Choice, GSA Fleet DriveThru, FedFMS, FMVRS, Dispatch & Reservation Module, and more.

Complying with the Requirement to Use Alternative Fuel in Dual-Fuel Vehicles (Section 701 of EPAct 2005)

Speaker: Navid Ahdieh (NREL for DOE-FEMP)

Workshop Description: Learn about the requirements of EPAct 2005 Section 701, how to identify dual-fuel vehicles, and how to locate alternative fuel stations. Through this training session, understand how using alternative fuel in dual-fuel vehicles can help your fleet reduce petroleum consumption. Also learn about the new FEMP eTraining course available on this topic for anyone with access to a Federal fleet vehicle, including drivers and fleet managers.

3:30pm - 4:30pm

Using the Exchange/Sale Authority- Best Practices in Federal Fleet Management

Speakers: Connie Aaron and Patrick McConnell (GSA OGP)

Workshop Description: Exchange/sale is an authority that Federal acquisition and property management professionals can use to save their agencies money. The Federal Management Regulation (FMR) allows federal agencies to sell or "trade-in" personal property items that need to be replaced and apply proceeds toward payment for the replacement item. This discussion will include examples of how to use this cost-savings tool for the exchange or sale of vehicles, aircraft, and other personal property.